

CYNGOR CYMUNED
YNYSYBWL & COED-Y-CWM
COMMUNITY COUNCIL

Cofnodion Cyfarfod y Cyngor

MINUTES of the ANNUAL MEETING of The Ynysybwl & Coed-y-Cwm, Community Council held by REMOTE TELEPHONE CONFERENCE, on TUESDAY 4TH MAY 2021, which commenced at 6.45pm

PRESENT: - Councillors Messrs A Burnell, RC Evans, J Haines, H Osborne Mrs A Ellis, Mrs M Jones, Mrs C Banwell

In Attendance: Clerk, P Evans

AGM.001 DISCLOSURES OF PERSONAL INTEREST

There were no disclosures of personal interest declared.

AGM.002 APOLOGIES FOR ABSENCE

Cllr D Baish, Cllr R Davies

AGM.003 ELECTION OF CHAIRPERSON FOR THE ENSUING YEAR

Cllr A Burnell proposed Cllr A Ellis as Chairperson for the year 2021/22. This was seconded by Cllr C Banwell.

AGM.004 CHAIRPERSONS DECLARATION OF ACCEPTANCE

It was **RESOLVED** that Cllr A Ellis accepted the role of Chairperson for the year 2021/22. Cllr Ellis will sign the Declaration of Acceptance on 5th May 2021.

AGM.005 CHAIRPERSON'S ALLOWANCE

It was **RESOLVED** that the Chairpersons Allowance remain at £500 for the ensuing year.

AGM.006 ELECTION OF DEPUTY CHAIRPERSON

Cllr M Jones proposed Cllr H Osborne as Deputy Chairperson for the year 2021/22. Cllr H Osborne declined. Cllr RC Evans proposed Cllr A Burnell as Deputy Chairperson for the year 2021/22. All councillors were in agreement.

AGM.007 DEPUTY CHAIRS DECLARATION OF ACCEPTANCE.

It was **RESOLVED** that Cllr A Burnell accepted the role of Chairperson for the year 2021/22. Cllr Burnell will sign the Declaration of Acceptance on 5th May 2021.

AGM.008 TO RECEIVE MINUTES OF THE ANNUAL MEETING OCTOBER 2020

Members noted the contents of the minutes which had been confirmed at the monthly meeting held in October 2020. Cllr A Burnell moved to accept the minutes, Cllr RC Evans seconded. It was **RESOLVED** to accept the minutes.

Initials.....

Date.....

AGM.009 ELECTION OF MEMBERS TO THE P & R. COMMITTEE.

It was **RESOLVED** that, as we now have a monthly cash book and bank statements, that there was no need for a separate Policy & Resources committee.

Full Council

AGM.010 ELECTION OF MEMBERS OF THE CHRISTMAS DECORATIONS COMMITTEE

It was **RESOLVED** that the Members elected to the Christmas Decoration Committee for the ensuing year remain unaltered:-

Full Council

AGM.011 ROLL OF HONOUR, WAR MEMORIAL AND AWARDS FOR ACHIEVEMENT COMMITTEE

It was **RESOLVED** that the Members elected to the The Roll of Honour Committee and the Awards for Achievement Committee as follows :-

Full Council

AGM.012 SENIOR CITIZENS CHRISTMAS DINNER COMMITTEE.

It was **RESOLVED** that the following Members are elected for the ensuing year with Cllr M Jones to lead: -

Full Council

AGM.013 LONG TERM PROJECT COMMITTEE

It was **RESOLVED** that the following Members are elected to the Long Term Project Committee for the ensuing year, with the inclusion of Cllr R Davies who has expressed a wish to join:

**Cllr A Ellis
Cllr A Burnell
Cllr C Jones
Cllr J Haines
Cllr H Osborne
Cllr R Davies**

AGM.014 YNYSYBWL ENVIRONMENTAL GROUP

This is a new community group. Cllr A Ellis already has approximately 20 volunteers interested. It was **RESOLVED** that the Community Council will support the group and that any issues, such as biodiversity policy, will be discussed by full council. The intention is to help establish the group, then take a step back. It was **RESOLVED** that Cllr A Ellis, Cllr A Burnell and the Clerk will help with the initial set up.

AGM.015 TO APPOINT REPRESENTATIVES TO OUTSIDE BODIES

YNYSYBWL VISION GROUP

YNYSYBWL REGENERATION PARTNERSHIP

With regards to both the Vision Group and YRP, Cllr R Davies has volunteered to be the representative. However, as he is already a member of both groups, it was felt that there could be a possible conflict of interest. It was **RESOLVED** to defer this to the next meeting, by which time Cllr A Ellis would discuss the matter with Barbara Castle.

R.C.T.C.B.C. LIAISON COMMITTEE

It was **RESOLVED** that Cllrs A Ellis and A Burnell are elected for the ensuing year.

Initials.....

Date.....

AGM.016 APPOINTMENT OF SCHOOL GOVERNORS.

TREROBART SCHOOL

Cllr A Ellis has been recently appointed to Trerobart and has 3 years left of her tenure. It was **RESOLVED** that Cllr A Ellis remain as School Governor for Trerobart.

PONT SION NORTON SCHOOL

Cllr C Jones tenure is soon to expire and he does not wish to continue after this. Cllr A Burnell proposed Cllr A Ellis as School Governor for Pontsionnorton. Cllr A Ellis is happy to do so, but may rescind Trerobart in the future if doing both becomes too much.

AGM.017 YOUTH PROJECT COMMITTEE

It was **RESOLVED** that following Members are elected for the ensuing year: -

Full Council

with the intention of inviting a young person to become a representative on the committee.

AGM.018 HUMAN RESOURCES COMMITTEE

It was **RESOLVED** that the following Members remain elected to the Policy and Resources Committee for the ensuing year, with the addition of Cllr H Osborne: -

Councillor Mrs. A. Ellis
Councillor Mrs. C. Banwell
Councillor Mr. D. Baish
Councillor Mr. A. Burnell
Councillor Mr H Osborne

AGM.019 BANK SIGNATURES

It was **RESOLVED** that the following members would remain as bank signatories.

Cllr. Mrs. A. Ellis
Cllr. Mrs. C. Banwell
Cllr. Mr. D. Baish

AGM.020 INTERNAL AUDITOR 2019/20

Cllr A Ellis moved to appoint the current Internal Auditor, Jason Morgan for the year 2021/22. It was **RESOLVED** to appoint Jason Morgan as Internal Auditor.

AGM.021 POLICIES

There are still some policies to review. It was **RESOLVED** to defer this item to the agenda for 11th May.

AGM.022 FINANCIAL RISK ASSESSMENT

Cllr A Ellis proposed some amendments to the Financial Risk Assessment:-

1. Bank statements are provided every month
2. Monthly cash book is signed by the Chair every month
3. Bank statements are signed by 2 members (not including the Chair and Clerk)

It was **RESOLVED** to accept the amendments.

AGM.023 STANDING ORDERS

It was **RESOLVED** to defer the Standing Orders to the meeting on 11th May.

AGM.024 FINANCIAL REGULATIONS

It was **RESOLVED** to accept the amendments to the Financial Regulations.

The meeting closed at 7.06pm

Signed.....

Date.....